



Minutes of the Meeting of Brickhill Parish Council held on Thursday 2nd April 2015 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Waterhouse, Reeve, Blakeman, Rider, Chrusciak, Ward, Borough Councillor Moon and the Clerk, Sue Bottoms were in attendance.

Absent: Cllrs Wilkins, Crofts, Charles Royden and Corinne Royden.

1.	<u>Apologies for Absence:</u> Cllrs Wilkins, Crofts, Charles Royden and Corinne Royden sent their apologies. It was resolved to accept these.	
2.	<u>Declarations of interest in items on the agenda</u> i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none received.	
3.	<u>Minutes of Previous Meeting:</u> It was resolved: to approve the minutes of 5 th March 2015 as a true record of the meeting.	
4.	<u>Public Open Session (10 mins):</u> None.	
5.	<u>To receive an update regarding progress with the installation of solar panels on the Brickhill Community Centre:</u> The Clerk reported that David Curtis had been engaged to undertake the structural survey of the roof. At the moment he is still in the early stages of the work. He has inspected the records held by Building Control at the Borough Council and has contacted Solar Partner, the potential suppliers of the panels, for additional information.	
6.	<u>To receive a verbal update regarding the Woodlands Park Working Group:</u> Cllr Fitzpatrick reported that there had been a meeting on the 17 th March of the Woodlands Park Group which was attended by 8 residents, Simon Habermehl and Simon Fisher (Bedford Borough Council). The projects favoured were CCTV and work on the play area.	

	Simon Fisher was able to update the group on what could be provided by the Borough Council. The next meeting was to be held on the 14 th April. BPHA planned to attend as half of the housing on Woodlands Park is social housing and there is a lack of engagement by these residents in the current group. Noticeboards were to be installed near the post box in Ashmead Road and near the Westrope Way entrance. The decision had been taken to have the same boards as in the rest of the parish as plans to have partly open boards had proved problematical.	
7.	<u>To receive an update regarding the Annual Parish Meeting to be held on Wednesday 22nd April:</u> The Clerk reported that there had been a good response from local groups.	
8.	<u>To receive a report on the management of the allotments:</u> The parish councillors received a report produced by the Allotments Officer on how allotments in neighbouring parishes and areas were operated. It was resolved to refer the report to the Allotments & Open Spaces Committee to consider the amount of management time allocated to the allotments.	Clerk
9.	<u>To receive an update on the Youth Project:</u> The parish council received the final report from Will Sparrow. It was resolved that the Clerk ask for details regarding the businesses and organisations involved in the project. She was to also ask for an itemised bill and write formally to the Borough (Cllr Sarah Holland) expressing the view that the project seemed poor value for money.	The Clerk
10.	<u>To agree a date for a community litter pick in June:</u> it was resolved that this would be on Saturday 13 th June at a location and time to be arranged. The Clerk to contact Paul Pace regarding the equipment.	The Clerk
11.	<u>To receive a report from the Borough Councillors:</u> Cllr Rider reported that the latest phase of 20mph zones were being implemented. A recent measurement of speed in Tyne Crescent showed that the speed of traffic had definitely slowed down as a result of the 20mph speed restriction. Officers had visited St Thomas More school to discuss the problem of parking. Cllr Rider was thanked for her report. Cllr Stephen Moon reported that there had been a meeting today with BPHA to discuss the issues of drug taking in Woodlands Park. They were considering installing cameras and possibly gates. With regards the adopted roads, 20 mph was planned to be implemented, gates to the Country Park were being investigated and the issue of parking on blind bends in Ashmead Road was being looked into. Cllr Moon was thanked for his report.	

12.	<p>Financial Matters:</p> <p>i) <u>To approve bank reconciliations and any accounts for payment:</u></p> <table border="1" data-bbox="183 284 1451 866"> <thead> <tr> <th>Cheque Ref</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>998</td> <td>£87.00</td> <td>Newsletter Deliveries</td> </tr> <tr> <td>999</td> <td>£30.00</td> <td>Staff Training</td> </tr> <tr> <td>DD</td> <td>£20.13</td> <td>Telephone Charges</td> </tr> <tr> <td>1000</td> <td>£625.00</td> <td>Building Partnerships</td> </tr> <tr> <td>DD</td> <td>£3,362.20</td> <td>Salaries (March)</td> </tr> <tr> <td>1101</td> <td>£187.00</td> <td>Subscriptions</td> </tr> <tr> <td>1102</td> <td>£150.00</td> <td>Work on Boiler</td> </tr> <tr> <td>1103</td> <td>£113.38</td> <td>Ink Cartridges</td> </tr> <tr> <td>1104</td> <td>£1,128.00</td> <td>Pitch Marking</td> </tr> <tr> <td>1105</td> <td>£342.00</td> <td>Legionella Report</td> </tr> <tr> <td>1106</td> <td>£1,373.68</td> <td>Litter and grass cutting</td> </tr> <tr> <td>1107</td> <td><u>£6.92</u></td> <td>Black waste bags</td> </tr> <tr> <td></td> <td>£7,425.31</td> <td></td> </tr> </tbody> </table> <p>It was resolved to approve the bank reconciliations and to agree these payments.</p> <p>ii) <u>To note that the appraisal of David Britton took place on Wednesday 18th March:</u> this was duly noted.</p> <p>iii) <u>To consider a request for a grant from Brickhill BEE Group:</u> this item was withdrawn.</p> <p>iv) <u>To agree the appointment of Gill Wiggs as internal auditor:</u> It was resolved to agree to this.</p>	Cheque Ref	Amount Paid	Transaction Detail	998	£87.00	Newsletter Deliveries	999	£30.00	Staff Training	DD	£20.13	Telephone Charges	1000	£625.00	Building Partnerships	DD	£3,362.20	Salaries (March)	1101	£187.00	Subscriptions	1102	£150.00	Work on Boiler	1103	£113.38	Ink Cartridges	1104	£1,128.00	Pitch Marking	1105	£342.00	Legionella Report	1106	£1,373.68	Litter and grass cutting	1107	<u>£6.92</u>	Black waste bags		£7,425.31		
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13.	<p><u>To note the final meeting of the Parish Council before the May election:</u> Cllr Fitzpatrick thanked all the parish councillors for their hard work, commitment and support over the last four years. He especially thanked Cllrs Waterhouse and Wilkins who were both long serving councillors.</p>																																											
14.	<p><u>Date of Next Meeting:</u> Thursday 14th May 2015 (Annual Meeting of the Parish Council) at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.</p>																																											

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 Approved by Chairman
 14th May 2015